

Management Accountant Maternity Cover



About Us

At Reflex Vehicle Hire, we're not just any company - we've been named one of the Top 1000 Companies that inspire Britain and Europe!

We operate a fleet of approximately 4,300 vehicles and have a team of around 150 staff working together. Our Head Office is situated on a spacious 4-acre plot in Loughborough, serving as our central hub, along with two strategically placed operating depots in Manchester and Glasgow to ensure our services reach every corner of the map.

When it comes to careers, we're all about creating exciting opportunities for our people. We're big on innovation, collaboration and recognition. With competitive pay, excellent benefits, and plenty of chances to develop new skills, we're dedicated to investing in our employees' growth.

We're also passionate about sustainability, inclusivity, and diversity. From eco-conscious practices to supporting our customers on their electrification journey, we're always striving to make a positive difference. So, why not join us at Reflex?

Job Description

We are recruiting for a Management Accountant to cover maternity leave to join the finance team based at our offices in Loughborough. Reporting to the Financial Controller, you will be a key member of the finance team. The main function of this role is to provide accurate and timely management accounts to the Financial Controller & Head of Finance.

Description

Responsibilities of the role include, but are not limited to:

- Preparing the monthly management accounts for submission to the Board of Directors
- Analytical interrogation of financial data and present findings to management team
- Working with external auditors to deliver annual statutory accounts
- Collating weekly and monthly payroll data for submission to third party payroll provider for processing
- Ongoing development of financial controls and procedures
- Maintenance and reconciliation of the balance sheet including fixed asset registers
- Preparing and submitting quarterly VAT returns and annual P11Ds and PSA returns to HMRC
- Development of monthly cost centre reviews
- Deputise for Financial Controller as required

Experience:

Candidates wishing to apply for the role should demonstrate the following:

Essential

- Recognised UK Accountancy qualification – ACA, ACCA or CIMA
- 2-3 plus years recent experience in a similar role
- Excel skills to include VLOOKUP's, pivot tables and formulas
- Strong and clear communication skills, both written and verbal
- Ability to work to deadlines
- Good organisational skills

Desirable

- Experience of Dynamics 365

For this position we are looking for a confident and experienced Management Accountant with strong analytical skills that can deliver accurate financial information in a timely manner.

Job Offering:

Salary: £40,000 per annum

Contract: 12-month Maternity Cover

Hours: 40 per week 8.30am – 5.00pm

Holidays: 25 + Bank Holidays

Reporting to: Financial Controller

Extra:

Onsite parking

Company pension

Life insurance

Generous sick pay (after completion of 6 months service)

Wellness programme